

Job Description

Job Title	Chair of the Board of Directors	Job No. N/A
Division	Board of Directors	Effective Date January 1, 2007
Department	N/A	Current Revision July 23, 2024
Unit	N/A	Approvals Board Executive Committee – April 28, 2026 Board – May 5, 2026

Job Reporting Relationships

Supervised by:	Board of Directors
Supervises:	Secretary of the Board of Directors & Other Board of Directors Job Titles

Basic Qualifications

Education/Training: Current member of the Board of Directors of the Corporation and the Bank; a thorough knowledge of key issues facing the banking/financial services industry and a thorough knowledge of the Corporation and Bank safety, soundness and governance matters.

Skill(s): A demonstrated proficiency in business planning and executive management; exceptional interpersonal relations, communications and leadership skills; visual and auditory skills; valid driver’s license. Must be supportive of the Corporation’s and Bank’s commitment to remain independent.

Experience: A minimum of three (3) to five (5) years’ related experience normally required. Must be an independent member of the Board of Directors as defined under the Nasdaq Listing Standards and SEC regulations.

General Responsibilities

Chairs the Board of Directors meetings; responsible for Board of Director oversight in a manner which is consistent with safe and sound business practices and regulatory requirements; communicating and participating with the Board and management personnel on all decisions affecting the Corporation and the Bank that must be made at the Board level; and, ensuring the implementation of directives of the Board.

Essential Duties

1. Provides leadership to the Board of Directors.
2. Chairs meetings of the Board.
3. In conjunction with the Corporation President & CEO and Secretary, develops the agenda for the Board of Directors meetings.
4. Recommends the chairpersons of Board committees in consultation with Board members and the Corporation President & CEO.
5. Discusses issues confronting the organization with the Corporation President & CEO and Presidents of the Corporation's subsidiaries.
6. Helps guide and mediate Board actions with respect to organizational priorities and governance concerns.
7. Reviews with the Corporation President & CEO any issues of concern to the Board.
8. Monitors the organization's financial planning and financial reporting.
9. Works closely with the Compensation Committee to evaluate the performance of the Corporation President & CEO.
10. Chairs the Board Executive Committee.
11. Oversees the development and implementation of corporate governance guidelines and evaluation of the effectiveness of the Board members.
12. Assumes overall responsibility for Board level personnel issues and, in conjunction with other Board committees, oversees executive officer and director recruitment, qualifications, review and termination.
13. In conjunction with the Corporation President & CEO and Secretary, plans and facilitates the annual Board of Directors Retreat.
14. Oversees the review and organizational response and delegation of responsibility to undertake appropriate remedial action(s) in response to regulatory or audit concerns.
15. Ensures that the Board Secretary is effectively fulfilling the duties of the position.
16. Supports the Corporation and the Bank by establishing personal and/or business account relationships, as practical; making referrals to Bank staff for new business development; purchasing additional shares of ACNB Corporation stock; and, attending Corporation and Bank events.

ACNB CORPORATION & ACNB BANK

17. Promotes a favorable image of the Corporation and the Bank to the community, shareholders and employees.
18. Is active in community leadership and activities.
19. Avoids any and all potential or perceived conflicts of interest and unfair financial practices.
20. Understands one's fiduciary duty under law as Chair of the Board of Directors.
21. Performs other responsibilities assigned by the Board.

Ancillary Duties

1. Performs tasks which are supportive in nature to the essential functions of the job, but which may be altered or redesigned depending upon individual circumstances.

Job Location

ACNB Corporation Operations Center, 100 V-Twin Drive, Gettysburg, PA 17325
Various Bank and outside locations

Equipment/Machines

1. Telephone/Smartphone
2. iPad